



Expert...we are your
trusted partner



**AGENSI
PEKERJAAN
EXPERT**

Introduction

Agensi Pekerjaan Expert Sdn Bhd

AGENSI PEKERJAAN EXPERT SDN BHD
manages recruitment needs of our clients
seeking for unskilled or semi-skilled manpower from source
country i.e. Malaysia, Indonesia, Nepal, Bangladesh, Myanmar,
Vietnam, Philippines, India, Sri Lanka.



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Our Business

Its dedicated and experienced management team possess strong and in-depth knowledge of industry and employment trends, enabling us to deliver manpower solutions effectively and efficiently to our clients.

EXPERT offers a comprehensive array of manpower services management and consultancy services for its clients including:

- **Human Resource Management**
- **Manpower Services Management**
- **Immigration Related Services**
- **Hostel Management**
- **Transport Management**
- **Visa/Work Permit Renewal**



License and Permit

Malaysia C License

Private employment agencies operating in Malaysia must have a C License under the Act (“License”) before they can carry out any local and foreign recruiting activity in Malaysia.

1015



JTKSM 432

JABATAN TENAGA KERJA SEMENANJUNG MALAYSIA
KEMENTERIAN SUMBER MANUSIA
Department of Labour Peninsular Malaysia, Ministry of Human Resources

AKTA AGENSI PEKERJAAN SWASTA 1981
Private Employment Agencies Act 1981

LESEN C

Licence C

(1) Lesen ini dikeluarkan di bawah seksyen 9A(1) Akta Agensi Pekerjaan Swasta 1981 untuk menjalankan urusan agensi pekerjaan swasta di:-
This license is issued under section 9A(1) of the Private Employment Agencies Act 1981 to conduct matters relating to private employment agencies at:-

AGENSI PEKERJAAN EXPERT SDN. BHD.
200101016623 (552380-K)

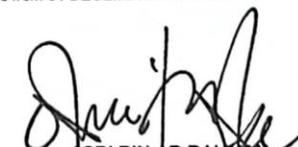
Nama Agensi
Name of Agencies
Di alamat
at

**S4-03, THE GAMUDA BIZ SUITES, NO. 12, PERSIARAN ANGGERIK VANILLA
KOTA KEMUNING, SEKSYEN 31, 40460 SHAH ALAM, SELANGOR**

(2) Pemegang lesen ini boleh menjalankan aktiviti merekrut bagi pencari kerja di dalam dan di luar Malaysia dan bukannya pekerja warganegara di dalam Malaysia.
The holder of this license may carry out recruitment activities for a job seeker within and outside Malaysia and non-citizen employee within Malaysia

(3) Lesen ini adalah sah selama tempoh 24 bulan dari **01 DISEMBER 2020** sehingga **30 NOVEMBER 2022**
This licence is valid for a period of 24 months from 01 DECEMBER 2020 until 30 NOVEMBER 2022




ASRI BIN AB RAHMAN
Ketua Pengarah Tenaga Kerja
Semenanjung Malaysia
Director General of Labour
Peninsular Malaysia

CATATAN: Lesen ini hendaklah dipamerkan pada setiap masa di tempat yang mudah dilihat dalam premis sebagaimana yang dinyatakan dalam lesen.
NOTE: This license must be displayed at all times at a visible place in the premises as specified in the licence.

Our Values

Our Vision is to be the leading manpower service provider in the country.

Our Mission is to provide reliable manpower services at all times to all client companies and to ensure all workers are adequately trained and well-motivated.

Our Services

Recruitment Services

**We hire and
deploy reliable
and quality
local and
foreign
workers to
businesses.**

What We Do?

**Recruitment
for Foreign
Manpower**

**Recruitment
for Local
Manpower**

Foreign Worker Management Services

Training

Payroll

Transportation

Accomodation

Local & Foreign Manpower

Services Solutions



EXPERT has its main business as a Manpower SERVICES provider i.e. workers are hired by EXPERT's but assigned to client companies for specific periods on assignment basis. EXPERT is committed to implement responsible workplace program to ensure worker are highly engaged and aware of their labour rights.



Manpower Solution

Total Foreign Manpower Solution

- Recruitment Services for Foreign workers
- Professional Foreign Labour Consultation
- Workers Welfare & Management
- Payroll Services
- Efficient Transport Services
- Hostel & Dormitory

Total Local Manpower Solution

- Recruitment for Local workers
- Professional Local Labour Consultation
- Efficient Transport Management
- Payroll Services
- Workers Welfare & Management
- Local Workers' Hostel

What We Do



The client company is the principal employer to the worker and EXPERT is the immediate employer to the worker.

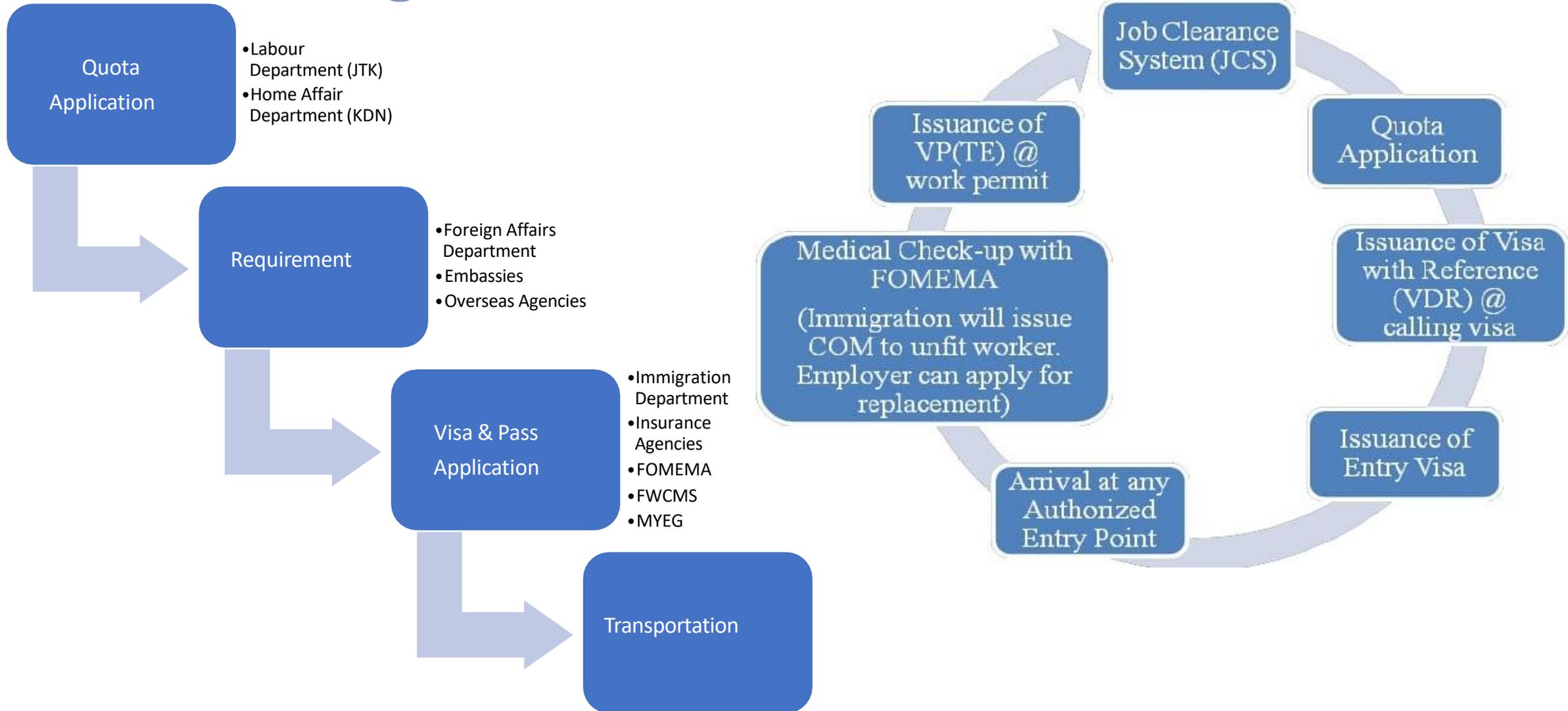
Before Worker Arrival

Worker Arrival

After Worker Arrival



Detail Progress



Foreign Agency Partners

WIDE SPACE INTERNATINAL (P) LTD.

Govt. Approved
 Recruiting Agent.
 Licence 389/59/60
 Harvest Moon Building 4th Floor,
 Tukucha Chowk 02, Gairidhara,
 Kathmandu, Nepal.

SHANDHANY OVERSEAS LTD.

Govt. Approved
 Recruiting Agent.
 Licence #RL-416
 40/1, Inner Circular (VIP)Road
 (4th Floor).Naya Paltan,Dhaka-1000. Bangladesh.

UNITED EXPORT LIMITED

Govt. Approved Recruiting Agent.
 Licence #RL-486
 House # 4/A/1 (2nd floor), Road # 2, Gulshan-1
 Dhaka-1212,
 Bangladesh.

F.N.M AIR INTERNATIONAL LTD.

Govt. Approved
 Recruiting Agent.
 Licence #RL-416
 121/122 (1st Floor) Akamal
 Mansion, (Kakrail Super
 Market), 89/1, Kakrail, Dhaka
 Bangladesh.

KARNAFULLY RECRUTING AGENCY LTD.

Govt. Approved
 Recruiting Agent.
 Licence #RL-1337
 Mahtab Center(5th floor) . 177, Bijoy Nagar.
 Dhaka-1000, Bangladesh

ASIA SPECIFIC ASSOCIATION LTD.

Govt. Approved Recruiting Agent.
 Licence #RL-1617
 RL-1617House -15, Road-17, Banani C/ADhaka-
 1213,
 Bangladesh.

JTC EMPLOYMENT AGENCY LTD.

Govt. Approved
 Recruiting Agent.
 Licence #RL-1343
 10, Nimtolirtek, Nishatnogor, Diabari, Turag,
 Uttara, Dhaka- 1230, Bangladesh.

AL-RABETA INTERNATIONAL

Govt. Approved Recruiting Agent.
 Licence #RL-354
 36, Naya Paltan 2nd Floor,
 D.I.T Extension Road,
 Dhaka-1000
 Bangladesh.

Nepal Agency Partner



Govt. Lic. NO: 938/067/068

MASS HUMAN RESOURCE P. LTD.

Join us for global opportunities.....

Kathmandu, Nepal. Tel No: +977-01-4983080/4983088

E-mail:- info.gulf@masshumanresource.com

Visit us:- www.masshumanresource.com

Quotation for Companies (RBA) of Malaysia to recruit Nepalese Workers

S.N	Particulars	Cost -NPR	Cost -RM
1	Immigration security clearance (ISC) Report	3200	120
2	Bio-metric medical check-up	4500	168
3	VLN Nepal & OSC	6100	228
4	Visa Stamping Charge	700	26
5	Insurance Charge	4825	180
6	Pre-departure Orientation charge	700	26
7	MHR service charge	20,000	800
8	Government Tax	1500	56
9	Ticket cost	28000	1000
10	PCR Test	2000	76
11	Transportation Cost	2000	76
12	Accommodation Cost (3 days)	3000	116
13	Passport Issuance Cost	5000	193
	Total Cost	81,525	3,065

- Ticket rate might fluctuate as per the availability
- There might be additional costs after the Government of Malaysia publish new SOP for foreign workers

Please feel free to contact or email us, if you have any further queries.

Yours Truly,
Mass Human Resource (P.) Ltd.



This

Certificate of Attendance

is hereby awarded to

Mr. Dinesh Kunwar

From: Mass Human Resource (P) Ltd.

for attending the

RBA Foundation Ethical Recruitment Appreciation Course for Labor Providers

conducted on 27 - 28 November 2019

in Kathmandu, Nepal

Certificate#: 3494622

Signed:

Robert Lederer

Executive Director, Responsible Business Alliance

Maria Minda Isabel Apostol

CEO, The FAIR Hiring Initiative, Inc.

Worker & Hostel Management

- ✓ Provide basic facilities and equipment in hostel. i.e. bed, cooking utensil & etc.
- ✓ Provide working stuff. i.e. safety shoe & uniform (If need)
- ✓ Maintenance of Hostel facilities and equipment
- ✓ Ensure Worker hostel security & cleanliness



Worker & Hostel Management

- ✓ Attend to emergencies (if any) involving foreign worker at Hostel
- ✓ Ensure worker attendance to work & bring worker to panel clinic (whenever need)
- ✓ Provide meals with additional charge (Optional)
- ✓ Provide Laundry service with additional charge (Optional)



Transportation for Foreign Worker

- ✓ Hire Van / Bus (base on quantity & shift of work)
- ✓ Pick up foreign workers for every single shift from Hostel to worksite (return trip)



- ✓ Provide transport to Clinic (for FOMEMA & whenever needed)

- ✓ Provide transport to KLIA (upon completion of 3 years contract)



Our Local Client



MRCB



FGV



FELCRA
Berhad



SUPERMAX
CORPORATION BERHAD



ENCOMPASS



HS



WAN LY



CHINHIN



DE-LUXE
FOOD SERVICES



AIRFOIL
SERVICES



SUPERVISION



YOKOHAMA
BATTERIES



SMART GLOVE



Central Medicare



M.A.C.



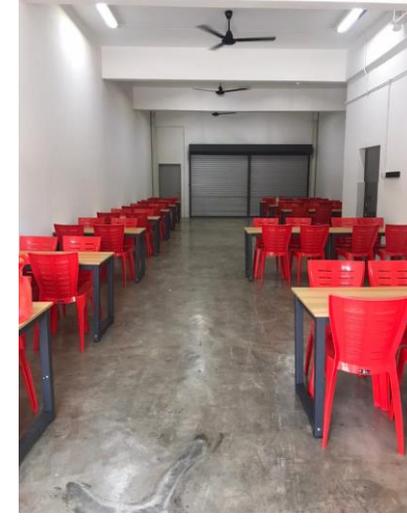
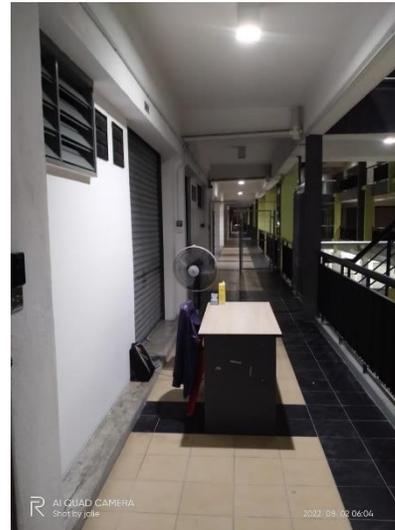
PECCA
LEATHER

Our Clients with Foreign Worker Management Services

<u>NO.</u>	<u>COMPANY NAME</u>	<u>PAX</u>
1.	VITAL HEALTH CARE SDN BHD	280
2.	HONG SENG GLOVES SDN BHD	200
3.	SMART GLOVE MANUFACTURING SDN BHD	150
4.	EADeco SDN BHD	60
5.	ORIENTAL METAL INDUSTRIES (M) SDN BHD	80
6.	LINE CLEAR EXPRESS & LOGISTICS SDN BHD	60
7.	LOSCAM (MALAYSIA) SDN BHD	50

Worker Hostel

Vital Healthcare Sdn Bhd



Hong Seng Glove Sdn Bhd



Thank you!